How to access VHL supersite.

Returning Students

If you have an existing Supersite account for any Vista Higher Learning textbook, complete these steps:

- Go to <u>vhicentral.com</u>
- Log in using your existing account information.
- Choose one of these options:

Already have access to the Supersite for this course? Enroll in the course by clicking the "Enroll in a course" link. Then complete "Step 5 - Select a Course/Class" below.

New Students

If you are **new** to Vista Higher Learning, complete these steps:

Step 1 - Go to vhicentral.com

Step 2 - Create an Account

- In the "Login Information" section of the account creation page, enter your user name. Be sure that your username includes your first and last name. Record your username somewhere where you will not misplace it.
- Enter the email address you would like to associate with your account.
- Enter and confirm a password of your choice. Record your password somewhere where you will not misplace it.
- In the "Personal Profile" section, enter your first and last name in your Teacher's roster.
- Select the year of your birth from the drop down list.
- Enter a student ID (optional).
- In the "Security Information" section, provide the answer to a secret question, which may later be used to help you
 access your account if you forget your password.
- After you enter all of the information, click "create an account."
- Click "agree." (Before your account is created, you must agree to the terms and conditions of use policy.)

Step 3 - Activate Code

- On the code activation screen, enter your Supersite code.
- Click "activate code" to continue.
- Look for a message at the top of the screen confirming that the code was successfully redeemed.

Step 4 - Select a School

- Locate your school by typing your school's name, "Liberty High School -WA". To narrow the search results, include the city and state (or country, if outside of the USA) in which your school is located.
- Click "find." If the terms you entered did not result in a successful search, follow the on-screen tips to revise your search.
- Select your school from the list by clicking the radio button next to the school name.
- Click "select school" to add the school to your account.
- Look for a message at the top of the screen confirming you successfully added the school.

Step 5 - Select a Course/Class

- From the list of available classes at your school for your textbook's Supersite, look for Teacher "Garcia" and the course (for example, "Spanish 1 Period 5" or "Spanish 2 period 3").
- Click the radio button for the course section "Class 1." If more than one class is listed for your teacher, click the information icons in the class listings until you locate the section.
- Click **Save**. You should see a confirmation that you successfully enrolled in your instructor's course.